

CEO:
Mrs V Parsey

Principal:
Ms B A Shah



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Believe it. Build it. Become it.
Broadfield Academy

Monday 15th June 2020

Dear Parent/Carer,

RE: Admission to Reception – September 2020 (Letter 01)

A warm welcome to Broadfield Academy. We are delighted your child has been offered a place at our school and will be joining Reception in September 2020. We are looking forward to meeting you and your child in the coming months.

Starting school is a very exciting time for you and your child. We aim to introduce your little one to school-life slowly and carefully. This will help them to transition into our school in a meaningful way and maintain their wellbeing.

Due to the situation relating to Covid-19, we are unsure about when we will be able to resume normal school-life. We will aim to keep you updated as regularly as possible and can assure you that we remain fully committed to ensuring a smooth start to your child's education at Broadfield Academy.

Please visit our school website www.broadfieldacademy.org.uk and select the EYFS tab to view important information about starting school. Information on this page includes:

- EYFS parent information pack
- General parent information pack
- Admissions data collection form
- Starting school letters
- EYFS curriculum overview
- Videos of EYFS

We will write to you in the next few weeks to inform you of our induction arrangements and to request further information.

If your child does not currently attend our Nursery, please kindly complete the admissions data collection form by **Monday 13th July 2020**. You can send your completed form back to us in the following ways:

E-mail	admin@broadfieldacademy.org.uk
Post	Post your completed forms in the school drop box
School Office:	Hand your form to a member of our admin team



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	(opening hours: 8:30am - 3:30pm, Monday - Friday)
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If your child currently attends our Nursery, please make the School Office aware of any changes to your details such as contact numbers or medical information.

If you have any queries, please do not hesitate to contact our school admin office. Our Early Years Lead, Miss Hayes will be happy to talk to you.

We look forward to meeting you and your child.

Yours sincerely,

Ms B A Shah
Principal